



Masterton Trust Lands Trust

BOARD PACK

for

MTLT (Open)

Monday, 23 June 2025

4:00 pm (NZST)

Held at:

MTLT Board Room

115 Chapel Street, Masterton 5810

INDEX

Cover Page

Index

Agenda

Attached Documents:

1.5 a	Register of Interests - June 2025.pdf.....	6
2.1 a	Minutes : MTLT (Open) - 5 May 2025.....	8
5.1 a	Remuneration Authority Letter - 2025.pdf.....	12

AGENDA

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 23 June 2025
Time:	4:00 pm to 4:05 pm (NZST)
Location:	MTLT Board Room, 115 Chapel Street, Masterton 5810
Board Members:	Christine Brewster (Chair), John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Monique Kloeg, Bella McClymont, Sandy Ryan
Attendees:	Andrew Croskery (General Manager), Renee Searancke (Trust Administrator)

1. MEETING OPENING.

1.1 Karakia timatanga.

<u>Karakia</u>	
Kia tau ngā manaakitanga a te mea ngaro	Let the strength and life force of our ancestors
ki runga ki tēnā, ki tēnā o tātou	be with each and every one of us
Kia mahea te hua mākihikihi	Freeing our path from obstruction
kia toi te kupu, toi te mana, toi te aroha, toi te Reo Māori	So that our words spiritual, power, love and language are upheld
kia tūturu, ka whakamaua kia tīna! Tīna!	Permanently fixed established and understood
Hui e, Tāike e!	Forward together

1.2 Apologies.

1.3 Sarah McClintock - Aratoi

Sarah McClintock will present on her recent trip to Japan.

1.4 Late items.

If a Trustee wishes to bring an item to the board meeting, it must be notified to the office at least one week prior to the board meeting for inclusion in the agenda.

Items defined as late items, i.e. received after the agenda has been prepared and distributed, are only those items which cannot be left until the following meeting. These items must be notified to the office by the Friday prior to the board meeting.

1.5 Declaration of interest.

The Chair to ask Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests (attached).

Note: The information contained in the Register of Interests is derived from the Member Disclosure Statement. Please check and advise any changes required.

Supporting Documents:

1.5.a	Register of Interests - June 2025.pdf	6
-------	---------------------------------------	---

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 5th May 2025.

Minutes of previous meeting to be confirmed (attached).

Supporting Documents:

2.1.a	Minutes : MTLT (Open) - 5 May 2025	8
-------	------------------------------------	---

2.2 Matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.

The affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE286 - Resene Paints - Deed of Lease.

4. FINANCE.

4.1 Financial reports.

The following financial reports will be tabled at the meeting:

- a. Profit and Loss - year to date 30th April 2025
- b. Balance Sheet - as at 30th April 2025.

5. TRUSTEE REMUNERATION

5.1 Trustee Remuneration.

The Remuneration Authority determination of the period 1st July 2025 to 30th June 2026 - attached.

Supporting Documents:

5.1.a	Remuneration Authority Letter - 2025.pdf	12
-------	--	----

6. LATE ITEMS.

6.1 Late items as advised from 1.4 above.

7. GENERAL BUSINESS.

7.1 General business.

8. MOVE INTO COMMITTEE.

8.1 The Chair to move that the meeting moves into committee.

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

9.1 Items transferred from In-Committee.

10. CLOSE MEETING.

10.1 Next meeting date.

Next meeting: MTLT (Open) - 11 Aug 2025, 4:00 pm

The meeting closed at pm.



Masterton Trust Lands Trust
 Register of Board Membership Interests
 Masterton Trust Lands Act (2003)

Trustee: Christine Brewster	
Memberships of community organisations:	<ul style="list-style-type: none"> • Wairarapa Justice of the Peace Assn • Rotary Club of Masterton South • Millennium Reserve
Trustee: John Bunny	
Memberships of community organisations:	<ul style="list-style-type: none"> • Wairarapa Justice of the Peace Assn • Wairarapa Rescue Trust (Chair) • St. Patricks Church Committee (Chair) • M.S.D. – Benefit Review Committee • Wairarapa C.A.B. – Deputy Chair / Volunteer interviewer • Wairarapa Parish Building Committee • Rotary Club of Masterton South • Rotary Club of Masterton South Charitable Trust • Masterton Community Centre Trust • Eastern & Central Community Trust
Trustee: Gary Caffell	
Memberships of community organisations:	<ul style="list-style-type: none"> • Masterton District Council (Mayor)
Trustee: Tom Hullena	
Memberships of community organisations:	<ul style="list-style-type: none"> • Masterton District Council (Councillor) • Ngā Pūmanawa Tūpuna / REAP (Advisor) • Evaluation Associates – Principal Advisor
Trustee: Bex Johnson	
Memberships of community organisations:	<ul style="list-style-type: none"> • Masterton District Council (Councillor) • Trust House (Director) • Pasifika o Wairarapa (Deputy Chair) • Masterton Community Trust • Masterton Theatre Company • Masterton Ratepayers and Residents Association
Trustee: Monique Kloeg	
Memberships of community organisations:	<ul style="list-style-type: none"> • Wairarapa Wahine Toa Women's Rugby Team • Business Wairarapa (Board member) • Youth2Work Wairarapa (Board member)

Trustee: Isabella McClymont	
Memberships of community organisations:	<ul style="list-style-type: none"> • Masterton District Council (Employee) • Masterton Theatre Company • Wairarapa Woodworkers Guild

Trustee: Sandy Ryan	
Memberships of community organisations:	<ul style="list-style-type: none"> • Lansdowne Residents Assn (Committee Member) • Wairarapa Services and Citizens Club

General Manager: Andrew Croskery	
Memberships of community organisations:	<ul style="list-style-type: none"> • Wairarapa Rescue Trust • Wairarapa Search & Rescue Inc. • Holdsworth Restoration Trust

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 5 May 2025
Time:	4:00 pm to 4:05 pm (NZST)
Location:	MTLT Board Room, 115 Chapel Street, Masterton 5810
Board Members:	Christine Brewster (Chair), John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Monique Kloeg, Bella McClymont, Sandy Ryan
Attendees:	Andrew Croskery (General Manager), Renee Searancke (Trust Administrator)

1. MEETING OPENING.

1.1 Karakia timatanga.

Karakia timatanga recited together.

1.2 Apologies.

It was noted that G. Caffell would be late arriving at the meeting.



Resolution:

That the apology from T Hullena be accepted.

Decision Date:	5 May 2025
Mover:	John Bunny
Seconder:	Bella McClymont
Outcome:	Approved

1.3 Late items.

Wyatt Backhouse - grant application
Bob Francis - Aratoi auction table.

1.4 Declaration of interest.

No further declarations.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 10th March 2025.

MTLT (Open) 10 Mar 2025, the minutes were confirmed as presented.

**Resolution:**

That the minutes of the meeting held, 10th March 2025, be confirmed as a true and correct record.

Decision Date: 5 May 2025
Mover: Bex Johnson
Seconder: Monique Kloeg
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.**3.1 Approval of affixing of the common seal.**

Seal not used.

4. FINANCE.**4.1 Financial reports.**

Nil to report as end-of-year financials are in progress.

5. LATE ITEMS.**5.1 Late items as advised from 1.3 above.**

A budget was received from Wyatt Backhouse regarding his attendance at the 2025 London International Youth Science Forum.

Wyatt has made a significant effort in his fundraising, and given the exceptional nature of this opportunity, the Trustees were in support. It was noted that grants previously available from agencies like DIA are no longer provided for this type of venture. This has meant that students offered places in prestigious international programmes are struggling to find financial support.

**Resolution:**

That a contingency grant of \$1,500 for Wyatt Backhouse to attend the 66th London International Youth Science Forum is approved.

Decision Date: 5 May 2025
Mover: Bex Johnson
Seconder: Bella McClymont
Outcome: Approved

C. Brewster reported that Bob Francis had contacted her to offer a table at the Aratoi art auction. Tickets are \$75 per person.

6. GENERAL BUSINESS.

6.1 General business.

No general business.

7. MOVE INTO COMMITTEE.

7.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 5 May 2025
Mover: Christine Brewster (Chair)
Seconder: Bex Johnson
Outcome: Approved

8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

8.1 Items transferred from In-Committee.

That the Board does not proceed with amending the Masterton Trust Lands Act 2003.
 [B Johnson / S Ryan] APPROVED

9. CLOSE MEETING.

9.1 Next meeting date.

Next meeting: MTLT (Open) - 23 Jun 2025, 4:00 pm

The meeting closed at 4.05 pm.

Signature: _____

Date: _____

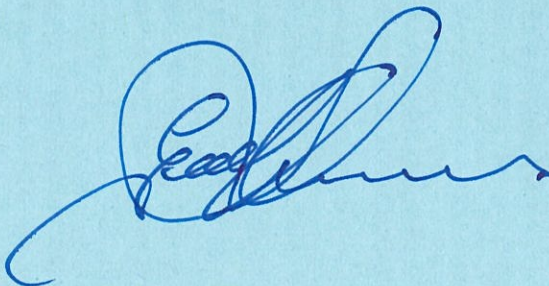
18 June 2025

DETERMINATION NO: 92/2025

**DETERMINATION OF REMUNERATION FOR MEMBERS OF THE
MASTERTON TRUST LANDS TRUST**

Pursuant to section 22 of the Masterton Trust Lands Act 2003 and to the Remuneration Authority Act 1977, the Remuneration Authority makes the following determination of remuneration in respect of the positions stated, to be effective on and from 1 July 2025.

- | 1. Office | Honorarium per annum |
|---------------------------------|-----------------------------|
| Chair | \$22,145 |
| Chair, Deputy | \$11,845 |
| Chair, Grants Committee | \$11,845 |
| Chair, Audit and Risk Committee | \$11,845 |
| Chair, Education & Culture | \$11,845 |
| Member | \$7,210 |
2. Members must not be paid any meeting fees or other additional remuneration unless the payment is first approved by the Remuneration Authority.
3. This determination expires on 30 June 2026. In terms of section 19 of the Remuneration Authority Act 1977 this determination remains in force beyond its stated expiry date until superseded by another determination, and may on the grounds stated in s.19(4) of the Act be amended or wholly or partly superseded at any time.



Geoff Summers

Chair