



Masterton Trust Lands Trust

BOARD PACK

for

MTLT (Open)

Tuesday, 27 April 2021

3:30 pm

Held at:

MTLT Board Room

189 Queen Street, Masterton

AGENDA

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Tuesday, 27 April 2021
Time:	3:30 pm to 5:30 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Sandy Ryan

1. MEETING OPENING.

1.1 Apologies.

Sandy Ryan.

1.2 Late items.

Members to advise of any late items they wish to be considered.

If a Trustee wishes to bring an item to the board meeting, it must be notified to the office by the Monday prior to the board meeting, for inclusion and distribution in the agenda. Items defined as late items (i.e. received after the agenda has been prepared and eligible for consideration by Trustees) are only those items which cannot be left until the following meeting.

1.3 Declaration of interest.

The Chair to ask Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests (attached).

Supporting Documents:

1.3.a	Register of Interests - April 2021.pdf	6
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2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 29th March 2021.

Minutes of previous meeting to be confirmed (attached).

Supporting Documents:

2.1.a	Minutes : MTLT (Open) - 29 Mar 2021	8
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2.2 Matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.

The affixing of the common seal by Trustees/General Manager to the following be approved:

- CRA001 - Restaurant Brands (KFC) - Deed of Rent Review.

4. FINANCE.

4.1 Financial reports.

Nil to report as year end accounts in progress.

5. Trustees' Remuneration

5.1 Remuneration review by Remuneration Authority.

Letter from Remuneration Authority (attached).

Submissions are due by Friday 7th May 2021.

The Authority's 2020 determination (attached for reference).

Supporting Documents:

5.1.a	Letter from Remuneration Authority - 13.4.2021.pdf	12
5.1.b	MTLT Remuneration Determination 2020.pdf	13

6. LATE ITEMS.

6.1 Late items as advised from 1.2 above.

7. GENERAL BUSINESS.

7.1 General business.

8. MOVE INTO COMMITTEE.

8.1 The Chair to move that the meeting moves into committee.

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution

Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

9.1 Items transferred from In-Committee.

10. CLOSE MEETING.

10.1 Next meeting date.

Next meeting: MTLT (Open) - 14 Jun 2021, 3:30 pm

Note: Next meeting date is subject to board approval of new meeting schedule.



Masterton Trust Lands Trust

Register of Board Membership Interests

Masterton Trust Lands Act (2003)

	Trustee: Leanne Southey	Partner: Peter McKenna
Occupation:	<ul style="list-style-type: none"> Chartered Accountant in Public Practice (Southey Sayer Ltd) 	<ul style="list-style-type: none"> Owner - Screen printing business (Mangan Graphics), Masterton
Interests in Land:	<ul style="list-style-type: none"> 52 Perry Street, Masterton (owned by family trust) 12A McKenna Street, Masterton (part-owned by family trust) 110 Dixon Street, Masterton – leased by Southey Sayer Ltd Unit 8, 392 Queen Street, Masterton – leased by Mangan Graphics Ltd (from MTLT) Apartment 9, Chews Lane, Wellington (owned by family trust) 	
Investments in Companies, Partnerships (not public company):	<ul style="list-style-type: none"> Southey Sayer Ltd Mangan Graphics Ltd (tenant of MTLT) 	
Directorships:	<ul style="list-style-type: none"> Southey Sayer Ltd Academy Trustees Ltd Sadler Oakly Newman Trustees Ltd Dixon Street Trustees Ltd 	
Memberships of Community Organisations:	<ul style="list-style-type: none"> Masterton Trust Lands Trust Masterton (Chair) Trade Aid, Masterton (tenant of MTLT) Red Star Squash Club Wairarapa Community Health Board Wairarapa District Health Board Wellington Free Ambulance Board 	

	Trustee: Christine Brewster	Partner:
Occupation:	<ul style="list-style-type: none"> Hairdresser 	
Interests in Land:	<ul style="list-style-type: none"> 46B Essex Street, Masterton 	
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> Masterton Trust Lands Trust Masterton (Deputy Chair) Wairarapa Justice of the Peace Assn (Member) Masterton South Rotary Club (Member) 	

	Trustee: John Bunny	Partner: Judi Bunny
Occupation:	<ul style="list-style-type: none"> Retired 	
Interests in Land:	<ul style="list-style-type: none"> 97 Manuka Street, Masterton 	
Investments in Companies, Partnerships (not public company):	<ul style="list-style-type: none"> J R Bunny Agencies Ltd Joribee Trust (Trustee) 	<ul style="list-style-type: none"> Trustee
Directorships:	<ul style="list-style-type: none"> J R Bunny Agencies Ltd 	<ul style="list-style-type: none"> Director
Memberships of Community Organisations:	<ul style="list-style-type: none"> Masterton Trust Lands Trust Masterton (Trustee) Wairarapa Justice of the Peace Council (Board member) Wairarapa Rescue Trust (Chair) St. Patricks Church Committee (Chair) M.S.D. – Benefit Review Committee C.A.B. – Volunteer interviewer. Wairarapa Parish Finance Committee. 	

	Trustee: Frazer Mailman	Partner: Marion Mailman
Occupation:	<ul style="list-style-type: none"> Retired 	<ul style="list-style-type: none"> Retired
Interests in Land:	<ul style="list-style-type: none"> 19 Liverpool Street, Masterton 	<ul style="list-style-type: none"> 19 Liverpool Street, Masterton
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> Masterton District Council (Councillor) Masterton Trust Lands Trust (Trustee) Wairarapa Youth Charitable Trust (Acting Chair) 	

	Trustee: Sandy Ryan	Partner: Dave Ryan
Occupation:	<ul style="list-style-type: none"> • People First NZ 	<ul style="list-style-type: none"> • Self-Employed
Interests in Land:	<ul style="list-style-type: none"> • 19 Ardsley Lane, Masterton • 12B Norwich Avenue, New Plymouth 	<ul style="list-style-type: none"> • 19 Ardsley Lane, Masterton • 12B Norwich Ave, New Plymouth
Investments in Companies, Partnerships (not public company):		
Directorships:	<ul style="list-style-type: none"> • Concretextra Ltd 	<ul style="list-style-type: none"> • Concretextra Ltd
Memberships of Community Organisations:	<ul style="list-style-type: none"> • Masterton Trust Lands Trust Masterton (Trustee) • Wairarapa Resource Centre (Trustee) • Masterton District Council (Councillor) • Lansdowne Residents Assn (Member) 	

	Trustee: Bex Johnson	Partner: Bill Johnson
Occupation:	<ul style="list-style-type: none"> • Self Employed 	<ul style="list-style-type: none"> • Manager, Masterton Club
Interests in Land:	<ul style="list-style-type: none"> • 1 Rewa Place, Lansdowne, Masterton • 38 Edith Street, Masterton • 70B Bannister Street, Masterton 	
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> • Masterton Theatre Company (Member) • Masterton Club (Member) • Masterton Trust Lands Trust Masterton (Trustee) • Masterton District Council (Councillor) • Masterton Community Trust (Trustee) • SPCA Wairarapa 	<ul style="list-style-type: none"> • Masterton Club (Member) • NZMCA (Member)

	Trustee: Gary Caffell	Partner: Barbara Caffell
Occupation:	<ul style="list-style-type: none"> • Retired 	
Interests in Land:	<ul style="list-style-type: none"> • 2B Second Street, Masterton 	<ul style="list-style-type: none"> • 2B Second Street, Masterton
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> • Masterton Trust Lands Trust Masterton (Trustee) • Masterton District Council (Councillor) • Masterton Bowling Club (President) 	

	Trustee: Tom Hullena	Partner:
Occupation:	<ul style="list-style-type: none"> • Education Consultant • Project Lead – Nga Pumanawa Tupuna 	<ul style="list-style-type: none"> • Sellar & Sellar (Business Mger)
Interests in Land:	<ul style="list-style-type: none"> • 30 Essex Street, Masterton 	<ul style="list-style-type: none"> • 30 Essex Street, Masterton
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> • Masterton Trust Lands Trust Masterton (Trustee) • Nga Pumanawa Tupuna • Wairarapa Economic Development Skills Group (WEDS) • Eastern & Central Community Trust 	<ul style="list-style-type: none"> • Netball Wairarapa (Treasurer)

	General Manager: Andrew Croskery	Partner: Nic Rivers
Occupation:	<ul style="list-style-type: none"> • General Manager, Masterton Trust Lands Trust 	<ul style="list-style-type: none"> • Wairarapa DHB
Interests in Land:	<ul style="list-style-type: none"> • 136 Blakes Road, Carterton 	
Investments in Companies, Partnerships (not public company):		
Directorships:		
Memberships of Community Organisations:	<ul style="list-style-type: none"> • Wairarapa Rescue Trust (Trustee) 	

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 29 March 2021
Time:	3:30 pm to 4:15 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Bex Johnson, Frazer Mailman, Sandy Ryan
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Gary Caffell, Tom Hullena

1. MEETING OPENING.

1.1 Apologies.



Resolution:

That the apologies from Gary Caffell and Tom Hullena be accepted.

Decision Date: 29 Mar 2021

Mover: Christine Brewster

Seconder: Bex Johnson

Outcome: Approved

1.2 Late items.

The Chair asked Trustees to advise any late items they wish to be considered.

None advised.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 1st March 2021.

MTLT (Open) 1 Mar 2021, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 1st March 2021 be confirmed as a true and correct record.

Decision Date: 29 Mar 2021
Mover: Bex Johnson
Seconder: John Bunny
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.

Seal not used this month.

4. FINANCE.

4.1 Financial reports as at 28th February 2021.

The following financial reports were received:

- Profit and loss statement - year to date 28th February 2021.
- Balance sheet - as at 28th February 2021.

5. LATE ITEMS.

5.1 Late items as advised from 1.2 above.

No late items.

6. GENERAL BUSINESS.

6.1 General business.

No general business.

7. MOVE INTO COMMITTEE.

7.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 29 Mar 2021
Mover: Leanne Southey
Seconder: Frazer Mailman
Outcome: Approved

The meeting moved into Committee at 3.35pm.

Open meeting resumed at 4.10pm.

8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

8.1 Items transferred from In-Committee.

a) Wairarapa Rescue Trust - Community education grant 2020/21 - \$5,000:

Resolution:

That the request for an extension of time to use the grant funds in the 2021/22 financial year be approved.

MOVED: Frazer Mailman / SECONDED: Bex Johnson / APPROVED

Note: John Bunny declared a conflict of interest and took no part this decision.

b) Shear History Trust - Community education grant 2020/21 - \$5,000:

Resolution:

That the request for an extension of time to use the remaining grant funds in the 2021/22 financial year be approved.

MOVED: Christine Brewster / SECONDED: Frazer Mailman / APPROVED

c) Alan MacDiarmid Scholarship 2021:

Resolution:

That that 2021 Alan MacDiarmid Scholarship (\$1,000 per annum for three years) be awarded to Hannah Penn, St Matthew's Collegiate.

MOVED: Christine Brewster / SECONDED: Bex Johnson / APPROVED

d) Golden C'Art Scholarship 2021:

Resolution:

That the 2021 Golden C'Art Scholarship (one-off \$1,000) be awarded to Izzy Davidson, Kuranui College.

MOVED: Christine Brewster / SECONDED: Bex Johnson / APPROVED

e) Wairarapa Filipino Society - COVID-19 community support grant 2020/21 - \$5,000:

Resolution:

That the request for an extension of time to use the grant funds in the 2021/22 financial year be approved.

MOVED: Sandy Ryan / SECONDED: Leanne Southey / APPROVED

f) Marist Rugby & Sports Association (Masterton) Inc - COVID-19 community support grant application 2020/21:

Resolution:

That the COVID-19 community support grant application received from Marist Rugby & Sports Association (Masterton) Inc requesting the amount of \$5,000 for the purchase of chairs and trolleys be declined.

MOVED: Sandy Ryan / SECONDED: Christine Brewster / APPROVED

9. CLOSE MEETING.

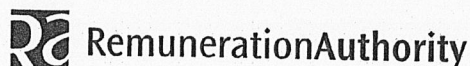
9.1 Next meeting date.

Next meeting: MTLT (Open) - 27 Apr 2021, 3:30 pm

Meeting closed at 4.15pm.

Signature: _____

Date: _____



IN CONFIDENCE

13 April 2021

Mr Andrew Croskery
Secretary and General Manager
Masterton Trust Lands Trust
PO Box 90
MASTERTON 5810

By email: andrew@mtlt.org.nz

Dear Mr Croskery

Determination for the positions of Members of the Masterton Trust Lands Trust

The Remuneration Authority is commencing its review of the remuneration for the Trust members as the current determination is due to expire on 30 June 2021.

Members are therefore invited to submit, by Friday 7 May 2021, any information and perspectives that they consider we should take into account.

The Authority would also appreciate receiving a copy of the Trust's latest annual report. The link on your website will be sufficient.

Submissions to the Authority will be treated as strictly confidential.

If there are any matters that Trust members would like to raise with us at a meeting, we would be happy to see them. Please contact our Administrator, Marianna James, on (04) 901 4128, to arrange a suitable time.

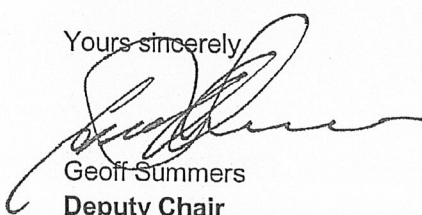
Confidentiality of information

Submissions to the Authority, written and oral, will be treated as strictly confidential.

Our preference is to correspond with you by email. Therefore, please return the information requested to us by email: info@remauthority.govt.nz.

Before the end of June, the Authority plans to issue by email new determinations covering the roles listed above. Those determinations will be effective from 1 July 2021.

Yours sincerely



Geoff Summers
Deputy Chair

28 July 2020

DETERMINATION NO: 73/2020

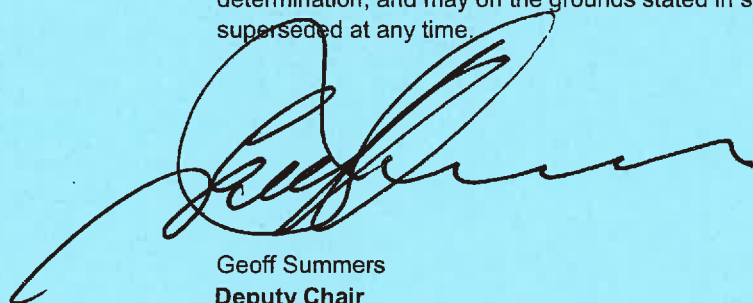
**DETERMINATION OF REMUNERATION FOR MEMBERS OF THE
MASTERTON TRUST LANDS TRUST**

Pursuant to section 22 of the Masterton Trust Lands Act 2003 and to the Remuneration Authority Act 1977, the Remuneration Authority makes the following determination of remuneration in respect of the positions stated, to be effective on and from 1 July 2020.

1. Office	Honorarium per annum
Chair	\$18,460
Chair, Deputy	\$9,535
Chair, Grants Committee	\$9,535
Chair, Audit and Risk Committee	\$9,535
Chair, Education & Culture	\$9,535
Member	\$5,375

2. Members must not be paid any meeting fees or other additional remuneration unless the payment is first approved by the Remuneration Authority.

3. This determination expires on 30 June 2021. In terms of section 19 of the Remuneration Authority Act 1977 this determination remains in force beyond its stated expiry date until superseded by another determination, and may on the grounds stated in s.19(4) of the Act be amended or wholly or partly superseded at any time.



Geoff Summers
Deputy Chair