

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Tuesday, 7 June 2022
Time:	3:30 pm to 5:05 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Frazer Mailman, Sandy Ryan
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Bex Johnson, Tom Hullena

1. MEETING OPENING.

1.1 Apologies.

The apologies from Bex Johnson and Tom Hullena were accepted.

1.2 Late items.

The Chair asked Trustees to advise of any late items they wish to be considered.

No late items.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.

Leanne Southey: Wellington Free Ambulance - Board member.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 26th April 2022.

MTLT (Open) 26 Apr 2022, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 26th April 2022 be confirmed as a true and correct record.

Decision Date: 7 Jun 2022
Mover: Gary Caffell
Seconder: Sandy Ryan
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.



Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE400 - Whaiora - Deed of sublease to Wellington Free Ambulance.
- CHU005/5 - Gawith Burridge - Deed of Renewal of Lease.
- QUE136 - Pharmacy Solutions Ltd - Deed of Renewal and Variation of Lease.

Decision Date: 7 Jun 2022

Mover: John Bunny

Seconder: Christine Brewster

Outcome: Approved

4. FINANCE.

4.1 Financial reports.

The following financial reports were received:

- Profit and loss statement - year to date 30th April 2022.
- Balance sheet - as at 30th April 2022.

5. LATE ITEMS.

5.1 Late items as advised from 1.2 above.

No late items.

6. GENERAL BUSINESS.

6.1 General business.

No general business.

7. MOVE INTO COMMITTEE.

7.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 7 Jun 2022
Mover: Leanne Southey
Seconder: Gary Caffell
Outcome: Approved

The meeting moved to In-Committee at 3.35pm.

Open meeting resumed at 5.00pm.

8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

8.1 Items transferred from In-Committee.

a) MTLT annual accounts 2021/22.

Resolution:

That the MTLT annual report for the year ended 31st March 2022 be approved.

[John Bunny / Christine Brewster] APPROVED

b) MTLT audit 2021/22.

Resolution:

That the BDO Audit Completion Report for the year ended 31st March 2022 be accepted.

[John Bunny / Christine Brewster] APPROVED

c) Whakaoriori wellbeing project grant 2022/23.

Resolution:

That a Whakaoriori Wellbeing Project grant of \$38,609 be approved to Lakeview School and Whareama School for the Kia Hākinakina - Values-based play programme. This grant is to cover programme costs for a two-year period and will be paid in two instalments. The first

instalment will be paid immediately, and the second instalment will be paid early 2023 subject to satisfactory reporting.

[Christine Brewster / Frazer Mailman] APPROVED

d) Education grants 2022/23.

Resolution:

That the schedule of grants attached totalling \$122,271 be approved - summarised as follows:

- Community education grants \$119,271
- School event grants \$3,000

[Christine Brewster / Frazer Mailman] APPROVED

e) Civic grant 2022/23.

Resolution:

That a civic grant of \$25,000 be approved to the Masterton District Council (Library) to purchase resources (books, discovery kits, e-books, etc) and support literacy programmes (cultural, digital, financial wellbeing and literacy).

[Christine Brewster / John Bunny] APPROVED

The following conflicts of interest were noted in respect of this resolution:

- Sandy Ryan, Frazer Mailman, Gary Caffell - MDC Councillors.

f) Concessional rent grant 2022/23.

Resolution:

That a concessional rental grant of \$5,200 per annum (based on a nominal \$100 per week) be approved to Ahmadiyya Muslim Community for a one year period 1 April 2022 to 31 March 2023. Operating expenses are to be charged in line with other concessional rentals.

[John Bunny / Frazer Mailman] APPROVED

g) Community grants 2022/23.

Resolution:

That the community grant application form and criteria, as presented, be approved.

[Sandy Ryan / Gary Caffell] APPROVED

h) Aratoi - Memorandum of Understanding.

Resolution:

That the Memorandum of Understanding between Aratoi, MDC, and MTLT, for the period 1st July 2021 to 30th June 2027 be approved for execution.

[Christine Brewster / John Bunny] APPROVED

The following conflicts of interest were noted in respect of this resolution:

- Sandy Ryan, Frazer Mailman, Gary Caffell - MDC Councillors.

9. CLOSE MEETING.

9.1 Next meeting date.

Next meeting: MTLT (Open) - 18 Jul 2022, 4:00 pm

Meeting closed at 5.05pm.

Signature: _____

Date: _____

Community education grants - 7th June 2022

Applicant Name	Project Summary	\$ Amount Requested	\$ Amount Approved
Digital Seniors	Operating costs	\$10,000	\$10,000
Ruamahanga Restoration Trust	Schools Behind our River project	\$8,000	\$8,000
Aratoi Wairarapa Museum of Art & History	Aratoi education programme	\$10,000	\$10,000
Riversdale Beach Surf Lifesaving Club	Nipper programme coordinator	\$2,710	\$2,710
House of Science Wairarapa	Five bilingual science kits	\$10,000	\$10,000
Jane Tiley	Study fees - Education leadership and administration	\$7,000	\$0
Jane Tiley	JET water safety at Whareama School	\$7,650	\$0
Wairarapa Search & Rescue Inc	Alpine snow and ice training for Search & Rescue volunteers	\$2,500	\$2,500
Oasis Charitable Trust Wairarapa	Before/after school and holiday educational programme expenses	\$10,000	\$10,000
Outward Bound Trust of NZ	Outward Bound Korowai course for local year 12 students	\$10,000	\$10,000
Wings over Wairarapa	Wings over Wairarapa schools day 2023	\$10,000	\$10,000
REAP Wairarapa	Chatterbox oral language programme	\$10,000	\$10,000
REAP Wairarapa	Local cultural education trip for teachers	\$3,568	\$0
Citizens Advice Bureau Wairarapa Inc	Recruitment and training costs for volunteers	\$630	\$630
Wairarapa College	Mentoring programme for tama to build resilience and belonging	\$9,658	\$0
Toimata Foundation	Enviroschools garden specialist integrating the Garden to Table programme	\$10,000	\$10,000
UCOL Wairarapa	Cultural education trip to Rarotonga for students completing the Diploma of Performing Arts (Māori and Pacific Dance)	\$10,000	\$0
Masterton Intermediate School	Costumes and accessories for the MIS Poly Group to perform at the Wellington Region Poly Fest	\$6,000	\$6,000
Divine River NZ Trust	Pilot in-school sustainable personal care product programme with Puawānanga (Teen Parent Unit)	\$2,175	\$2,175
Westside Playcentre	Session facilitator wages	\$9,256	\$9,256
New Forest School	Transport costs for local schools/ECEs to visit the New Forest School	\$10,000	\$8,000
	TOTAL COMMUNITY EDUCATION GRANTS	\$159,147	\$119,271

School event grants - 7th June 2022

Masterton Primary Principals Cluster	Keynote speaker for PLD teacher only day	\$2,000	\$2,000
Wairarapa Maths Association	Matharapa - Maths competition for primary, intermediate, and secondary schools	\$1,000	\$1,000
	TOTAL SCHOOL EVENT GRANTS	\$3,000	\$3,000

TOTAL GRANTS APPROVED - 7th June 2022

\$122,271