

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 31 August 2020
Time:	3:30 pm to 4:40 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Bex Johnson, Frazer Mailman, Gary Caffell, Tom Hullena
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)

1. MEETING OPENING.

1.1 Apologies.

No apologies.

1.2 Late items.

Members were asked to advise of any late items they wish to be considered.

No late items.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting for which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the record of interest included with the board back.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 27th July 2020.

MTLT (Open) 27 Jul 2020, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 27th July 2020 be confirmed as a true and correct record.

Decision Date: 31 Aug 2020
Mover: Christine Brewster
Seconder: Bex Johnson
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.

Seal not used this month.

4. FINANCE.

4.1 Financial reports as at 31st July 2020.



Resolution:

That the following financial reports be accepted:

- Profit and loss statement - year to date 31st July 2020.
- Balance sheet - as at 31st July 2020.

Decision Date: 31 Aug 2020
Mover: John Bunny
Seconder: Gary Caffell
Outcome: Approved

5. BORROWING POLICY.

5.1 Special resolution - Borrowing policy.

Pursuant to the special resolution requirements set out in Clause 3 of Schedule 2 of the Masterton Trust Lands Act 2003:

1. this resolution was first passed at the ordinary meeting held 27th July 2020;
2. public notice calling for objections has been published twice since that meeting - no objections have been received.



Confirmation of special resolution:

Pursuant to Clause 17 of the Masterton Trust Lands Act 2003, it is resolved that Borrowing Policy POL114 (attached) be adopted.

The new policy will replace the following policies which will be repealed:

- Borrowing Policy POL102
- Bank Covenants Policy POL103
- Interest Rate Risk Management Policy POL104

Decision Date: 31 Aug 2020
Mover: John Bunny
Seconder: Tom Hullena
Outcome: Approved

6. LATE ITEMS.

6.1 Late items as advised from 1.2 above.

No late items.

7. GENERAL BUSINESS.

7.1 General business.

No general business.

8. MOVE INTO COMMITTEE.

8.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 31 Aug 2020
Mover: Leanne Southey
Seconder: Gary Caffell
Outcome: Approved

The meeting moved into Committee at 3.35pm.

Open meeting resumed at 4.35pm.

9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

9.1 Items transferred from In-Committee.

Trustees' remuneration:

Letter received from the Remuneration Authority confirming the following Trustees' remuneration for the year commencing 1st July 2020 (unchanged from last year):

- Chair \$18,460 pa
- Chair, Deputy \$9,535 pa
- Chair, Grants Committee \$9,535 pa
- Chair, Audit, Risk & Property Committee \$9,535 pa
- Chair, Education Committee \$9,535 pa
- Member \$5,375 pa

Resolution - Masterton Community Centre Trust:

That the Masterton Community Centre Trust financial statements for the year ending 31st March 2020 be approved.

Moved: C Brewster

Seconded: J Bunny

APPROVED

Resolution - Simon Prior Charitable Trust:

That the Simon Prior Charitable Trust financial statements for the year ending 30th April 2020 be approved.

Moved: F Mailman

Seconded: G Caffell

APPROVED

Resolution - School event grant:

That a school event grant of \$1,000 be approved to the Wairarapa Secondary Principals' Association for the intercollegiate debating competition.

Moved: C Brewster

Seconded: B Johnson

APPROVED

Resolution - Tenant apprentice scholarships:

That the following tenant apprentice scholarships be approved:

- Esera Faatasi - Homegrown Butcher, Deli & Pantry - up to \$1,000.
- Robert Cramptonwood - Homegrown Butcher, Deli & Pantry - up to \$1,000.
- Aiden Loveday - Quality Builders - up to \$1,000.

Moved: C Brewster

Seconded: B Johnson

APPROVED

Resolution - Concessional rent grant:

That a concessional rent grant of \$10,063 be approved to REAP Wairarapa for the community use of the Education Centre at 22 Dixon Street, Masterton. This grant is for the 6 month period 1st October 2020 to 31st March 2021.

Moved: F Mailman

Seconded: B Johnson

APPROVED

Resolution - Social Media Policy:

That the social media policy as presented be approved, subject to the following amendment:

Guideline 6 to read: Trustees must not use the Trust's logo.

Moved: L Southey

Seconded: C Brewster

APPROVED

10. CLOSE MEETING.

10.1 Next meeting date.

Next meeting: MTLT (Open) - 28 Sep 2020, 3:30 pm

Meeting closed at 4.40pm.

Signature: _____

Date: _____