

MINUTES (in Review)

MTLT (OPEN)



Name: Masterton Trust Lands Trust

Date: Monday, 30 March 2020

Location: COVID-19 Lockdown - Remote meeting, Responses to be made via email

Board Members: Leanne Southey (Chair), Bex Johnson, Christine Brewster, Frazer Mailman, Gary Caffell, John Bunny, Sandy Ryan, Tom Hullena

Attendees: Andrew Croskery (GM), Stephanie Rix (Secretary)

1. MEETING OPENING.

1.1 COVID-19 Lockdown - Meeting via email.

Due to the extraordinary circumstances of COVID-19, the meeting agenda has been shortened, meeting papers have been delivered by email, no physical meeting will take place, and members of the public will be unable to attend.

This is still considered an open meeting as the minutes will be publicly available.

Per Schedule 2 (1) (6) of the Masterton Trust Lands Act 2003:-

A resolution in writing signed, or assented to by letter, facsimile, or electronic message, by all members of the Trust is valid and effectual as if it had been passed at a meeting of the Trust duly called and constituted.

1.2 Declaration of interest.

Trustees to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge the receipt of the record of interest with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Confirm minutes of meeting held 24th February 2020.

MTLT (Open) 24 Feb 2020, the minutes were confirmed as presented.



Resolution:

That the minutes of meeting held 24th February 2020 be confirmed as a true and correct record.

Decision Date: 30 Mar 2020

Mover: Leanne Southey

Seconder: Christine Brewster

Outcome: Approved

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.



Resolution:

The affixing of the common seal by Trustees/General Manager to the following be approved.

- QUE400 - Whaiora Whanui Trust - Deed of lease
- QUE400 - Whaiora Whanui Trust - Deed recording rent review
- BRU010/2 - Entice Gourmet Limited - Deed of lease
- CHA007 - Cross Country Rentals Limited - Deed of lease

Decision Date: 30 Mar 2020
Mover: Leanne Southey
Seconder: Christine Brewster
Outcome: Approved

4. FINANCE.

4.1 Financial reports as at 29th February 2020.



Resolution:

That the Balance Sheet and Profit and Loss Statement as at 29th February 2020 be accepted.

Decision Date: 30 Mar 2020
Mover: Leanne Southey
Seconder: Christine Brewster
Outcome: Approved

5. MOVE INTO COMMITTEE.

5.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from –
the following parts of the proceedings of this meeting, namely –

Finance items, Grant requests, Property items, Staff matters:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)

Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 30 Mar 2020
Mover: Leanne Southey
Seconder: Christine Brewster
Outcome: Approved

6. ITEMS TRANSFERRED FROM IN-COMMITTEE.

6.1 Items transferred from In-Committee.

Resolution - Education grants 2019/20:

That in the instances where an MTLT funded activity has had to be postponed due to COVID-19, the grant recipient be given an extension of time to use the funds. This extension of time will be until 31st March 2021 and the funds must still be used on the original planned activity. If the grant funds are not used on the original planned activity by 31st March 2021, the grant funds must then be repaid to MTLT.

Mover: Leanne Southey

Seconder: Christine Brewster

APPROVED

7. CLOSE MEETING.

7.1 Next meeting date.

Next meeting: MTLT (Open) - 20 Apr 2020, 4:00 PM

Signature: _____

Date: _____