

# MINUTES (in Review)

## MTLT (OPEN)



<b>Name:</b>	Masterton Trust Lands Trust
<b>Date:</b>	Monday, 30 November 2020
<b>Time:</b>	4:00 pm to 5:05 pm
<b>Location:</b>	MTLT Board Room, 189 Queen Street, Masterton
<b>Board Members:</b>	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman, Sandy Ryan
<b>Attendees:</b>	Andrew Croskery (GM), Stephanie Rix (Secretary)

### 1. MEETING OPENING.

#### 1.1 Apologies.

No apologies.

#### 1.2 Late items.

*Members were asked to advise of any late items they wish to be considered.*

No late items.

#### 1.3 Declaration of interest.

*The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge the receipt of the record of interest included with the board pack.*

None advised.

### 2. MINUTES OF PREVIOUS MEETING.

#### 2.1 Minutes of meeting held 28th September 2020.

MTLT (Open) 28 Sep 2020, the minutes were confirmed as presented.



#### Resolution:

That the minutes of the meeting held 28th September 2020 be confirmed as a true and correct record.

**Decision Date:** 30 Nov 2020  
**Mover:** Gary Caffell  
**Seconder:** Frazer Mailman  
**Outcome:** Approved

## 2.2 Matters arising.

No matters arising.

## 3. USE OF SEAL.

### 3.1 Approval of affixing of the common seal.



#### Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE108/4 - Vendetta Vape Lounge Limited - Deed of Lease
- QUE108/11+12 - Little Lollies Ice Cream Parlour Limited / Admyra Limited - Deed of Assignment of Lease
- QUE400 - Whaiora - Deed of Variation and Extension of Lease
- NGA203 - Faber - Deed of Surrender
- NGA203 - Woolford Developments Limited - Deed of Lease, Step-in Deed
- ANZ Facility Agreement

**Decision Date:** 30 Nov 2020

**Mover:** Christine Brewster

**Seconder:** Sandy Ryan

**Outcome:** Approved

## 4. FINANCE.

### 4.1 Financial reports as at 31st October 2020.

The following financial reports were noted:

- Profit and lost statement - year to date 31st October 2020.
- Balance sheet - as at 31st October 2020.

## 5. LATE ITEMS.

### 5.1 Late items as advised from 1.2 above.

No late items.

## 6. GENERAL BUSINESS.

### 6.1 General business.

Prior to the meeting Christine Brewster, John Bunny, Gary Caffell, Bex Johnson and Frazer Mailman toured and met with representatives of the Millennium Reserve and Woodworkers Guild.

## 7. MOVE INTO COMMITTEE.

### 7.1 The Chair to move that the meeting moves into committee.



**Resolution:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

*Finance items, Grant requests, Property items, Staff matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

**Decision Date:** 30 Nov 2020  
**Mover:** Leanne Southey  
**Seconder:** John Bunny  
**Outcome:** Approved

## 8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

### 8.1 Items transferred from In-Committee.

Resolution - School event grant:

*Douglas Park School:*

That a school event grant of \$1,000 be approved to Douglas Park School for the 2020 Connect, Inspire, Learn: Student Led Conference.

Moved: Christine Brewster

Seconded: Bex Johnson

APPROVED

Resolution - Community education grant:

*Wairarapa Search & Rescue Inc:*

That approval be given for the grant of \$1,620 for the winter skills training course to be carried over, to be used by July 2021, due to the 2020 course having to be postponed.

Moved: Christine Brewster

Seconded: Bex Johnson

APPROVED

Resolution - COVID-19 community support grants:

That the schedule of COVID-19 community support grants below totaling \$12,000 be approved.

Moved: Sandy Ryan

Seconded: Gary Caffell

APPROVED

<b>Applicant</b>	<b>Project</b>	<b>Grant approved</b>
Wairarapa Filipino Society	Education, health and support services for the Wairarapa Filipino community	\$3,000
Westside Playcentre	Assist with the cost of employing a session facilitator	\$4,000
Wairarapa Youth Charitable Trust (Boxing Academy)	Subsidising annual membership and/or weekly training session fees	\$5,000
Learn & Live Ministries Charitable Trust	Overhead costs for Waimanaaki Camp	\$0
Film Talks - Wairarapa	Cost of time to plan the 2021 Wairarapa Film Festival	\$0
	<b>Total</b>	<b>\$12,000</b>

Conflict of interest noted:

Frazer Mailman abstained from voting on the Wairarapa Youth Charitable Trust grant application.

## 9. CLOSE MEETING.

### 9.1 Next meeting date.

**Next meeting:** MTLT (Open) - 21 Dec 2020, 3:30 pm

**Meeting closed at 5.05pm.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_