

# MINUTES (in Review)

## MTLT (OPEN)



<b>Name:</b>	Masterton Trust Lands Trust
<b>Date:</b>	Monday, 28 November 2022
<b>Time:</b>	4:00 pm to 5:15 pm (NZDT)
<b>Location:</b>	MTLT Board Room, 189 Queen Street, Masterton
<b>Board Members:</b>	Christine Brewster (Chair), John Bunny, Bex Johnson, Monique Kloeg, Bella McClymont, Sandy Ryan
<b>Attendees:</b>	Andrew Croskery (GM), Stephanie Rix (Secretary)
<b>Apologies:</b>	Gary Caffell, Tom Hullena

## 1. MEETING OPENING.

### 1.1 Apologies.



#### Resolution:

That the apologies from Tom Hullena and Gary Caffell be accepted.

**Decision Date:** 28 Nov 2022

**Mover:** John Bunny

**Seconder:** Bex Johnson

**Outcome:** Approved

### 1.2 Late items.

*The Chair asked Trustees to advise of any late items eligible for consideration.*

No late items.

### 1.3 Declaration of interest.

*The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.*

None advised.

## 2. MINUTES OF PREVIOUS MEETING.

### 2.1 Minutes of meeting held 17th October 2022.

MTLT (Open) 17 Oct 2022, the minutes were confirmed as presented.



#### Resolution:

That the minutes of the meeting held 17th October 2022 be confirmed as a true and correct record.

**Decision Date:** 28 Nov 2022  
**Mover:** Sandy Ryan  
**Seconded:** Bella McClymont  
**Outcome:** Approved

## 2.2 Matters arising.

No matters arising.

## 3. COMMITTEE APPOINTMENTS.

### 3.1 Committee appointments.

The following Committee appointments were confirmed:

Audit, Risk & Property:

John Bunny - Chair  
Christine Brewster  
Tom Hullena  
Monique Kloeg

Education:

Tom Hullena - Chair  
Christine Brewster  
Bex Johnson  
Bella McClymont

Community Grants:

Sandy Ryan - Chair  
John Bunny  
Gary Caffell  
Bex Johnson  
Bella McClymont

Art:

No committee - All decisions to be made a full board level

Millennium Reserve:

Gary Caffell  
Monique Kloeg

Masterton Community Centre Trust:

Christine Brewster  
John Bunny  
Gary Caffell

## 4. USE OF SEAL.

### 4.1 Approval of affixing of the common seal.



**Resolution:**

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE286 - Resene - Deed of Rent Review
- QUE203 - Farmlands - Deed of Rent Review
- NGA203/3 - Quality Builders - Licence to Occupy

**Decision Date:** 28 Nov 2022

**Mover:** John Bunny  
**Seconder:** Monique Kloeg  
**Outcome:** Approved

The General Manager explained the reason the Licence to Occupy has been used in this instance is that the tenant has agreed to lease the land/buildings upon completion of the development. The Licence to Occupy allows joint access to the property in the meantime until the development is complete.

## 5. FINANCE.

### 5.1 Financial reports.



**Resolution:**

That the following financial reports be received:

- a. Profit and Loss - year to date 31st October 2022.
- b. Balance Sheet - as at 31st October 2022.

**Decision Date:** 28 Nov 2022  
**Mover:** Bex Johnson  
**Seconder:** Bella McClymont  
**Outcome:** Approved

## 6. LATE ITEMS.

### 6.1 Late items as advised from 1.2 above.

No late items.

## 7. GENERAL BUSINESS.

### 7.1 General business.

Community Christmas Tree 2022:

This year the Trust is partnering with Eastwood Motor Group.

Gifts can be dropped into MTLT or Eastwoods.

Gary Allan at Eastwoods will arrange for the gifts to be distributed through various local community organisations.

The Trust has contributed \$1,000 to kickstart the giving.

## 8. MOVE INTO COMMITTEE.

### 8.1 The Chair to move that the meeting moves into committee.



**Resolution:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

*Finance items, Grant requests, Property items, Staff matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official

Information and Meetings Act 1987 for the passing of its resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of the resolution</b>
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

**Decision Date:** 28 Nov 2022  
**Mover:** Christine Brewster (Chair)  
**Seconder:** Monique Kloeg  
**Outcome:** Approved

**The meeting moved to In-Committee at 4.05pm.**

**Open meeting resumed at 5.10pm.**

## 9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

### 9.1 Items transferred from In-Committee.

#### a) Whakaoriori Wellbeing Project.

Resolution:

That the project coordinator costs for the Whakaoriori Wellbeing Project - \$4,200 for the 6-month period 1st April 2022 to 30th September 2022 - be recorded as a project grant in the 2022/23 financial year.

[Bex Johnson / Christine Brewster] APPROVED

#### b) Trade Aid Masterton.

Resolution:

That a concessional rent grant of \$2,866 be approved to Trade Aid Masterton, to cover a portion of the rent payable at the premise located at 98 Queen Street, Masterton, for the 4-month period 1st December 2022 to 31st March 2023.

[Sandy Ryan / Bex Johnson] APPROVED

#### c) Masterton Community Centre Trust.

Resolution:

That Tom Hullena be removed and Christine Brewster be appointed as Trustee of the Masterton Community Centre Trust.

For clarification, the three trustees appointed to the Masterton Community Centre Trust are John Bunny, Gary Caffell, and Christine Brewster.

[Bex Johnson / Isabella McClymont] APPROVED

## 10. CLOSE MEETING.

### 10.1 Next meeting date.

**Next meeting:** MTLT (Open) - 30 Jan 2023, 4:00 pm

**The meeting closed at 5.15pm.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_