

# MINUTES (in Review)

## MTLT (OPEN)



<b>Name:</b>	Masterton Trust Lands Trust
<b>Date:</b>	Tuesday, 26 January 2021
<b>Time:</b>	3:30 pm to 4:45 pm
<b>Location:</b>	MTLT Board Room, 189 Queen Street, Masterton
<b>Board Members:</b>	Leanne Southey (Chair), John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Sandy Ryan
<b>Attendees:</b>	Andrew Croskery (GM), Stephanie Rix (Secretary)
<b>Apologies:</b>	Christine Brewster

### 1. MEETING OPENING.

#### 1.1 Apologies.

Christine Brewster has advised she will be arriving late.

#### 1.2 Late items.

*The Chair asked Trustees to advise any late items they wish to be considered.*

(a) Update from Audit NZ received 26th January 2021.

#### 1.3 Declaration of interest.

*The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge the receipt of the record of interest included with the board pack.*

None advised.

### 2. MINUTES OF PREVIOUS MEETING.

#### 2.1 Minutes of meeting held 21st December 2020.

MTLT (Open) 21 Dec 2020, the minutes were confirmed as presented.



#### Resolution:

That the minutes of the meeting held 21st December 2020 be confirmed as a true and correct record.

**Decision Date:** 26 Jan 2021  
**Mover:** Bex Johnson  
**Seconder:** Tom Hullena  
**Outcome:** Approved

## 2.2 Matters arising.

Gary Caffell apologised for his non-attendance at the last meeting.

## 3. USE OF SEAL.

### 3.1 Approval of affixing of the common seal.



#### Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE108/1+2 - Michelle's Hair Studio - Deed of Lease

**Decision Date:** 26 Jan 2021

**Mover:** Sandy Ryan

**Seconder:** Bex Johnson

**Outcome:** Approved

## 4. FINANCE.

### 4.1 Financial reports as at 31st December 2020.

An updated profit and loss statement was tabled.



#### Resolution:

That the following financial reports be received:

- Profit and loss statement - year to date 31st December 2020.

- Balance sheet - as at 31st December 2020.

**Decision Date:** 26 Jan 2021

**Mover:** Bex Johnson

**Seconder:** Gary Caffell

**Outcome:** Approved

## 5. GRANT CORRESPONDENCE.

### 5.1 Community education grant 2020/21.

Outward Bound Trust of New Zealand:

A summary report was received for the grant of \$10,000 approved to Outward Bound for the 2020 Korowai course for Wairarapa students.

*Note:* Part of the report will now be reviewed in the In-Committee meeting as it contains personal comments from some of the participants.

## 6. LATE ITEMS.

### 6.1 Late items as advised from 1.2 above.

(a) Audit New Zealand:

The email update from Audit NZ dated 26th January 2021 was tabled and received. A meeting will be arranged with Audit NZ in late February.

## 7. GENERAL BUSINESS.

### 7.1 General business.

#### Wings over Wairarapa:

Trustees acknowledged the generous invitation for Trustees to attend. Trustees will respond individually.

## 8. MOVE INTO COMMITTEE.

### 8.1 The Chair to move that the meeting moves into committee.



#### **Resolution:**

That the public be excluded from the following parts of the proceedings of this meeting, namely:

*Finance items, Grant requests, Property items, Staff matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of the resolution</b>
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

**Decision Date:** 26 Jan 2021  
**Mover:** Leanne Southey  
**Seconder:** Bex Johnson  
**Outcome:** Approved

**The meeting moved into Committee at 3.35pm.**

**Open meeting resumed at 4.40pm.**

## 9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

### 9.1 Items transferred from In-Committee.

#### (a) Land exchange of Trust property:

##### Special resolution:

To exchange an equivalent area of land at 203 Ngaumutawa Road with the adjoining owner at 183 Ngaumutawa Road, in order to provide better utility of both sites.

Moved: John Bunny

Seconded: Tom Hullena

APPROVED

Note: This resolution will be publicly advertised and then confirmed at the next meeting.

#### (b) Concessional rent grant - Harlequin Theatre Inc / Masterton Theatre Company:

##### Resolution:

That the annual rental concession provided to Harlequin Theatre Incorporated for the land at 146 Dixon Street be extended from 31 March 2021 until 31 May 2021.

Moved: Christine Brewster

Seconded: Frazer Mailman

APPROVED

#### (c) Community-use property strategy:

##### Resolution:

That the "Community-use Property Strategy 2020-2025" be adopted.

Moved: Frazer Mailman

Seconded: Sandy Ryan

APPROVED

## 10. CLOSE MEETING.

### 10.1 Next meeting date.

**Next meeting:** MTLT (Open) - 1 Mar 2021, 3:30 pm

**Meeting closed at 4.45pm.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_