

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Tuesday, 25 January 2022
Time:	3:30 pm to 4:30 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Sandy Ryan

1. MEETING OPENING.

1.1 Apologies.

Late apology received from Sandy Ryan.

1.2 Late items.

The Chair asked Trustees to advise of any late items the wish to be considered.

None advised.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 13th December 2021.

MTLT (Open) 13 Dec 2021, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 13th December 2021 be confirmed as a true and correct record.

Decision Date: 25 Jan 2022
Mover: Christine Brewster
Seconder: Bex Johnson
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.

Seal not used.

4. FINANCE.

4.1 Financial reports.

The following financial reports were received:

- Profit and loss statement - year to date 31st December 2021.
- Balance sheet - as at 31st December 2021.

5. LATE ITEMS.

5.1 Late items as advised from 1.2 above.

No late items.

6. GENERAL BUSINESS.

6.1 General business.

No general business.

7. MOVE INTO COMMITTEE.

7.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
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Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 25 Jan 2022
Mover: Leanne Southey
Seconder: Bex Johnson
Outcome: Approved

The meeting moved into Committee at 3.35pm.

Open meeting resumed at 4.25pm.

8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

8.1 Items transferred from In-Committee.

a) Policies

Resolution:

That the following policies be approved:

POL001 – Formulating or revising a Trust policy

MOVED: John Bunny / SECONDED: Tom Hullena / APPROVED

POL007 – Fraud policy

MOVED: Christine Brewster / SECONDED: Frazer Mailman / APPROVED

POL113 – Depreciation reserve / maintenance fund policy (*subject to amendment as noted*)

MOVED: Bex Johnson / SECONDED: Gary Caffell / APPROVED

POL301 – Lands policy

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

POL401 – Authorised persons policy

MOVED: Christine Brewster / SECONDED: Fraser Mailman / APPROVED

POL402 – Use of Trust seal policy

MOVED: John Bunny / SECONDED: Bex Johnson / APPROVED

POL701 – Public artworks policy

MOVED: Gary Caffell / SECONDED: Frazer Mailman / APPROVED

b) Masterton Community Centre Trust

Resolution:

Further to last month's board resolution that John Bunny and Tom Hullena be appointed as Trustees of the Masterton Community Centre Trust, it was resolved to appoint Gary Caffell as an additional Trustee of the Masterton Community Centre Trust.

MOVED: Christine Brewster / SECONDED: Bex Johnson / APPROVED

9. CLOSE MEETING.

9.1 Next meeting date.

Next meeting: MTLT (Open) - 7 Mar 2022, 3:30 pm

Meeting closed at 4.30pm.

Signature: _____

Date: _____