

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 21 August 2023
Time:	4:00 pm to 6:00 pm (NZST)
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Christine Brewster (Chair), John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Monique Kloeg
Attendees:	Andrew Croskery (General Manager), Renee Searancke (Trust Administrator)
Apologies:	Bella McClymont, Sandy Ryan

1. MEETING OPENING.

1.1 Apologies.



Resolution:

That the apologies from Sandy Ryan and Bella McClymont be accepted.

Decision Date: 21 Aug 2023

Mover: Gary Caffell

Seconder: John Bunny

Outcome: Approved

1.2 Late items.

The chair asked Trustees to advise of any late items eligible for consideration.

No late items.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge the receipt of the Register of Interests included with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 26th June 2023.

MTLT (Open) 26 Jun 2023, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 26th June 2023 be confirmed as a true and correct record.

Decision Date: 21 Aug 2023
Mover: Monique Kloeg
Seconder: Bex Johnson
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.



Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- LIN038 - PGG Wrightson Ltd - Deed of Lease renewal and rent review.
- QUE108/3 - David and Lynda Howden to Tiny Tach NZ Ltd - Deed of Assignment, variation of lease, rent review and renewal.
- BRU010 - Modern Merchants Ltd (New World) - Deed of Rent Review.
- QUE360 - Te Pukenga UCoL - Deed of Extension and Variation of Lease.

Decision Date: 21 Aug 2023
Mover: John Bunny
Seconder: Bex Johnson
Outcome: Approved

4. FINANCE.

4.1 Financial reports.



Resolution:

That the following financial reports be received:

- a. Profit and Loss - year to date 31st July 2023
- b. Balance Sheet - as at 31st July 2023

Decision Date: 21 Aug 2023
Mover: John Bunny
Seconder: Monique Kloeg
Outcome: Approved

5. TRUSTEES' REMUNERATION.

5.1 Trustees' Remuneration.

Queries regarding remuneration from Monique Kloeg:

1. If a Trustee is a board member and committee chair are they paid two amounts?

Answer: No, there is one honorarium per annum, these are not added together.

2. (a) Is this payment contingent on attendance? (b) Is there an attendance requirement for accountability?

Answer: (a) No, this remuneration is per annum. (b) Whilst there is not a requirement per se, there is an expectation of attendance at these meetings. Trustees are elected to their positions on the MTLT board and thus have a responsibility to the electors to attend and participate in meetings. This has been spoken about in principle previously and may warrant further discussion. It was

suggested that adding an attendance register to the Board agenda might be an effective way to keep track of Trustee attendance. It was stated that the Masterton Lands Trust Act 2003 has a section (section 26) regarding being absent without leave from four consecutive meetings.

6. LATE ITEMS.

6.1 Late items as advised from 1.2 above.

No late items.

7. GENERAL BUSINESS.

7.1 General business.

No general business.

8. MOVE INTO COMMITTEE.

8.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 21 Aug 2023
Mover: Christine Brewster (Chair)
Seconder: Gary Caffell
Outcome: Approved

9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

9.1 Items transferred from In-Committee.

The at Targeted Education grant of \$10,000 be approved for Digital Seniors for their programme for Masterton Seniors.

[Christine Brewster / Bex Johnson] APPROVED.

10. CLOSE MEETING.

10.1 Next meeting date.

Next meeting: MTLT (Open) - 9 Oct 2023, 4:00 pm

The meeting closed at 5.15pm.

Signature: _____

Date: _____