

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 14 June 2021
Time:	3:30 pm to 5:05 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Bex Johnson, Frazer Mailman, Sandy Ryan
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Tom Hullena

1. MEETING OPENING.

1.1 Apologies.



Resolution:

That the apology from Tom Hullena be accepted.

Decision Date:	14 Jun 2021
Mover:	Christine Brewster
Seconder:	Gary Caffell
Outcome:	Approved

1.2 Late items.

The Chair asked Trustees to advise of any late items they wish to be considered.

None advised.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 27th April 2021.

MTLT (Open) 27 Apr 2021, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 27th April 2021 be confirmed as a true and correct record.

Decision Date: 14 Jun 2021
Mover: John Bunny
Seconded: Frazer Mailman
Outcome: Approved

2.2 Matters arising.

Remuneration review:

Leanne Southey advised she had met with Sandy Ryan and it was agreed that the remuneration for the position of Chair, Community Property & Grants Committee will decrease by \$2,000 pa effective 1st June 2021. This will be reviewed again on 1st April 2022.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.



Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:-

- DIX057 - FMG - Deed of Renewal and Rent Review

Decision Date: 14 Jun 2021
Mover: John Bunny
Seconded: Christine Brewster
Outcome: Approved

4. FINANCE.

4.1 Financial reports.

The following financial reports were received:

- Profit and loss statement - year to date 30th April 2021.
- Balance sheet - year to date 30th April 2021.

5. LATE ITEMS.

5.1 Late items as advised from 1.2 above.

No late items.

6. GENERAL BUSINESS.

6.1 General business.

Ngā Pūmanawa Tūpuna - Letter of support:

Trustees noted the letter of support provided for Ngā Pūmanawa Tūpuna to assist with a funding application.

7. MOVE INTO COMMITTEE.

7.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 14 Jun 2021
Mover: Leanne Southey
Seconder: Bex Johnson
Outcome: Approved

8. ITEMS TRANSFERRED FROM IN-COMMITTEE.

8.1 Items transferred from In-Committee.

a) Audit 2019/20:

Resolution:

That the Audit NZ "Report to the Board on the audit of Masterton Trust Lands Trust - year ended 31st March 2020" be accepted.

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

b) Financial accounts 2020/21:

Resolution:

That the "Draft annual report for the year ended 31st March 2021" be approved, subject to audit.

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

c) Policies:

Resolution:

That the following policies be adopted:

- POL110 - Trustee/Staff Continuing Education and Development Policy
- POL801 - Archive Policy
- POL109 - Bad Debt Policy
- POL112 - Retention and Distribution Policy

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

d) Education grants 2021/22:

Resolution:

That a Whakaoriori wellbeing project grant of \$39,008 be approved to Fernridge School / Solway College for the Zones of Regulation programme.

MOVED: Leanne Southey / SECONDED: Bex Johnson / APPROVED

Resolution:

That the 2021/22 roll-based grant be confirmed at \$49,370 (4,937 students @ \$10 per student).

MOVED: Bex Johnson / SECONDED: Frazer Mailman / APPROVED

Resolution:

That the schedule of community education grants attached totaling \$101,726 be approved.

MOVED: Bex Johnson / SECONDED: John Bunny / APPROVED

The following conflicts of interest were noted in respect of the community education grant applications:

- Sandy Ryan - People First New Zealand Inc - Ngā Tāngata Tuatahi
- Leanne Southey - Life Education Trust

Resolution:

That a school event grant of \$1,000 be approved to the Wairarapa Maths Association for the 2021 Matharapa competitions.

MOVED: Bex Johnson / SECONDED: John Bunny / APPROVED

e) Civic grant 2021/22:

Resolution:

That a civic grant of \$18,600 be approved to the Masterton District Council (Library) for the purchase of resources (books, discovery kits, e-books, etc) and to support literacy programmes.

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

The following conflicts of interest were noted in respect of the civic grant application:

- Sandy Ryan, Frazer Mailman, Gary Caffell, Bex Johnson - MDC councillors.

f) Masterton Theatre Company:

Resolution:

That a grant of \$10,000 be approved to the Masterton Theatre Company for the concept design stage of the proposed new theatre facility at the Dixon Street site. This grant is subject to MTC securing funding to cover the entire cost of the first stage estimated to be \$25,000 as outlined in MTC's letter dated 6th June 2021.

MOVED: Frazer Mailman / SECONDED: Sandy Ryan / APPROVED

9. CLOSE MEETING.

9.1 Next meeting date.

Next meeting: MTLT (Open) - 19 Jul 2021, 4:30 pm

Note: The board meeting scheduled for 19th July 2021 will commence immediately after the AGM which starts at 4.00pm.

Frazer Mailman advised his apology for the next meeting.

Meeting closed at 5.05pm.

Signature: _____

Date: _____

MTLT community education grants - approved at board meeting 14th June 2021

	Applicant	Project	\$ Approved
1.	Masterton Samoan Assembly of God	Running costs for the 'Siva with Vanz' programme to strengthen Pacific cultural identity through performing arts and songs	\$10,000
2.	Outward Bound Trust of New Zealand	Outward Bound Korowai course for year 12 students	\$10,000
3.	Regimental and Masterton Drill Hall Memorial	Build a public education memorial to the Masterton Drill Hall and two Territorial Regiments	\$0
4.	House of Science Wairarapa Charitable Trust	Five bilingual science kits for local schools	\$10,000
5.	Learning Disabilities Association Wairarapa Inc	Provide a 50% subsidy for 3 low-income families towards cognitive assessment, lessons and reassessment	\$3,900
6.	Oasis Charitable Trust Wairarapa	Purchase a replacement 12-seater van which is used for Out of School Care programmes, weekly youth events, and other community services	\$0
7.	New Forest School	Storage shed and compost toilet	\$0
8.	Wairarapa Secondary Principals' Association	Continuation of year 12 biology initiative in partnership with Pukaha	\$7,000
9.	REAP Wairarapa	Support for the Wairarapa Youth 2 Work programme	\$10,000
10.	REAP Wairarapa	Support for the Chatterbox oral language programme	\$10,000
11.	People First New Zealand Inc - Ngā Tāngata Tuatahi	A training programme for people with a learning disability on the use of digital devices	\$5,000
12.	Life Education Trust Wairarapa, Tararua, & Central Hawkes Bay	Operational costs of delivering the "learning with Harold" programme	\$0
13.	Digital Seniors Trust	Operational costs of providing digital education and support for seniors	\$8,000
14.	Pukaha Mt Bruce Board	Develop, host, and facilitate a two day professional development workshop for local teachers	\$0
15.	Wings Over Wairarapa Community Trust	Wings over Wairarapa education programme costs (2021-2023)	\$0
16.	Aratoi Wairarapa Museum of Art & History	Aratoi education programme	\$10,000
17.	King Street Artworks Inc	Running a photography workshop that links to building mental health resilience through the creative process	\$3,000
18.	Makoura College	Year 10 + 11 trip to Wellington	\$0
19.	Makoura College	Te Kohanga Mātauranga programme	\$8,000
20.	Makoura College	Purchase welding/engineering equipment for hard materials workshops	\$0
21.	Makoura College	3 day EOTC camp for year 9 students	\$0
22.	Makoura College	Build adventure based learning structures and a bike pump track on the school grounds	\$0
23.	Wairarapa College	Purchase a mobility hoist to transfer students with mobility needs in the Supported Learning Centre	\$0
24.	Makoura College	A hands on STEM academy based on Te Ao Māori and Pasifika elements	\$6,826
25.	Divine River NZ Trust	Introductory reusable period product workshops to compliment the local health curriculum	\$0
		Total	\$101,726