

# MINUTES (in Review)

## MTLT (OPEN)



<b>Name:</b>	Masterton Trust Lands Trust
<b>Date:</b>	Monday, 13 September 2021
<b>Time:</b>	3:30 pm to 4:45 pm
<b>Location:</b>	MTLT Board Room, 189 Queen Street, Masterton
<b>Board Members:</b>	Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman, Sandy Ryan
<b>Attendees:</b>	Andrew Croskery (GM), Stephanie Rix (Secretary)
<b>Apologies:</b>	Leanne Southey (Chair)

### 1. MEETING OPENING.

#### 1.1 Apologies.



##### Resolution:

That the apology from Leanne Southey be accepted.

<b>Decision Date:</b>	13 Sep 2021
<b>Mover:</b>	John Bunny
<b>Seconder:</b>	Bex Johnson
<b>Outcome:</b>	Approved

Christine Brewster (Deputy Chair) will chair the meeting in Leanne Southey's absence.

#### 1.2 Late items.

*The Deputy Chair asked Trustees to advise of any late items they wish to be considered.*  
None advised.

#### 1.3 Declaration of interest.

*The Deputy Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.*  
None advised.

### 2. MINUTES OF PREVIOUS MEETING.

#### 2.1 Minutes of meeting held 19th July 2021.

**MTLT (Open) 19 Jul 2021**, the minutes were confirmed as presented.



**Resolution:**

That the minutes of the meeting held 19th July 2021 be confirmed as a true and correct record.

**Decision Date:** 13 Sep 2021  
**Mover:** Gary Caffell  
**Seconder:** Sandy Ryan  
**Outcome:** Approved

**2.2 Matters arising.**

No matters arising.

**3. USE OF SEAL.**

**3.1 Approval of affixing of the common seal.**



**Resolution:**

That the affixing of the common seal by Trustees/General Manager to the following to be approved:

- DIX174 - TRC Toyota - Deed of Renewal of Lease + Rent Review
- QUE392/7+8 - Mangan Graphics - Deed of Lease
- DIX061 - Carpet Court - Deed of Lease

**Decision Date:** 13 Sep 2021  
**Mover:** Sandy Ryan  
**Seconder:** John Bunny  
**Outcome:** Approved

**4. FINANCE.**

**4.1 Financial reports.**

The following financial reports were received:

- Profit and loss statement - year to date 31st July 2021.
- Balance sheet - as at 31st July 2021.

**5. TRUSTEES' REMUNERATION.**

**5.1 Trustees' remuneration.**

The Remuneration Authority's final determination for trustees' remuneration for the period 1st July 2021 to 30th June 2022 was received.

**6. LATE ITEMS.**

**6.1 Late items as advised from 1.2 above.**

No late items.

## 7. GENERAL BUSINESS.

### 7.1 General business.

No general business.

## 8. MOVE INTO COMMITTEE.

### 8.1 Meeting to move into committee.



#### Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

*Finance items, Grant requests, Property items, Staff matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(ii)
Finance items	Commercial privacy	7(2)(b)(ii)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

**Decision Date:** 13 Sep 2021  
**Mover:** John Bunny  
**Seconder:** Bex Johnson  
**Outcome:** Approved

The meeting moved into Committee at 3.35pm.

Open meeting resumed at 4.40pm.

## 9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

### 9.1 Items transferred from In-Committee.

a) School event grant - Wairarapa Secondary Schools Principals' Association:

Resolution:

That a school event grant of \$1,000 be approved to the Wairarapa Secondary Schools Principals' Association for the Intercollegiate Debating Competition.

MOVED: Christine Brewster / SECONDED: Tom Hullena / APPROVED

10. CLOSE MEETING.

**10.1 Next meeting date.**

**Next meeting:** MTLT (Open) - 26 Oct 2021, 3:30 pm

**Meeting closed at 4.45pm.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_