

# MINUTES (in Review)

## MTLT (OPEN)



<b>Name:</b>	Masterton Trust Lands Trust
<b>Date:</b>	Tuesday, 27 April 2021
<b>Time:</b>	3:30 pm to 4:35 pm
<b>Location:</b>	MTLT Board Room, 189 Queen Street, Masterton
<b>Board Members:</b>	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman
<b>Attendees:</b>	Andrew Croskery (GM), Stephanie Rix (Secretary)
<b>Apologies:</b>	Sandy Ryan

### 1. MEETING OPENING.

#### 1.1 Apologies.



##### Resolution:

That the apology from Sandy Ryan be accepted.

<b>Decision Date:</b>	27 Apr 2021
<b>Mover:</b>	Gary Caffell
<b>Seconder:</b>	Bex Johnson
<b>Outcome:</b>	Approved

It was noted that Christine Brewster will be arriving a few minutes late.

#### 1.2 Late items.

*The Chair asked Trustees to advise of any late items they wish to be considered.*

None advised.

#### 1.3 Declaration of interest.

*The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge receipt of the Register of Interests included with the board pack.*

None advised.

### 2. MINUTES OF PREVIOUS MEETING.

#### 2.1 Minutes of meeting held 29th March 2021.

MTLT (Open) 29 Mar 2021, the minutes were confirmed as presented.



**Resolution:**

That the minutes of the meeting held 29th March 2021 be confirmed as a true and correct record.

**Decision Date:** 27 Apr 2021  
**Mover:** John Bunny  
**Seconder:** Bex Johnson  
**Outcome:** Approved

**2.2 Matters arising.**

No matters arising.

**3. USE OF SEAL.**

**3.1 Approval of affixing of the common seal.**



**Resolution:**

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- CRA001 - Restaurant Brands (KFC) - Deed of Rent Review

**Decision Date:** 27 Apr 2021  
**Mover:** Leanne Southey  
**Seconder:** Tom Hullena  
**Outcome:** Approved

**4. FINANCE.**

**4.1 Financial reports.**

Nil to report as year end accounts in progress.

**Christine Brewster arrived at the meeting.**

**5. Trustees' Remuneration**

**5.1 Remuneration review by Remuneration Authority.**

Trustees agreed that no submission is required in response to the letter from the Remuneration Authority dated 13th April 2021.

There was discussion about the honorarium payment for the role of "Chair, Grants Committee" for the forthcoming year, given that community grants continue to be suspended. Leanne Southey undertook to speak with Sandy Ryan (who was not in attendance) about the remuneration for that role for the forthcoming year.

## 6. LATE ITEMS.

### 6.1 Late items as advised from 1.2 above.

No late items.

## 7. GENERAL BUSINESS.

### 7.1 General business.

No general business.

## 8. MOVE INTO COMMITTEE.

### 8.1 The Chair to move that the meeting moves into committee.



#### Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

*Finance items, Grant requests, Property items, Staff matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

**Decision Date:** 27 Apr 2021  
**Mover:** Leanne Southey  
**Seconder:** Frazer Mailman  
**Outcome:** Approved

## 9. ITEMS TRANSFERRED FROM IN-COMMITTEE.

### 9.1 Items transferred from In-Committee.

#### a) Masterton Senior Citizens & Beneficiaries Association Inc:

Resolution:

That a Covid-19 community support grant of \$2,000 be approved to Masterton Senior Citizens & Beneficiaries Association Inc to assist with operating costs.

MOVED: Bex Johnson / SECONDED: Christine Brewster / APPROVED

#### b) Masterton Croquet Club Inc:

Resolution:

That a Covid-19 community support grant of \$5,000 be approved to Masterton Croquet Club Inc to assist with the purchase of a lawnmower, hoops and balls.

MOVED: Gary Caffell / SECONDED: Frazer Mailman / APPROVED

The two grants above totalling \$7,000 are to be recorded in the 2020/21 financial year.

#### c) Concessional rent grants 2021/22:

Resolution:

That the schedule of concessional rent grants as presented, totalling \$664,447, be approved (schedule attached).

MOVED: John Bunny / SECONDED: Christine Brewster / APPROVED

#### d) Additional concessional rent grants 2021/22:

Resolution:

That in addition to the concessional rent grants approved above totalling \$664,447, two additional concessional rent grants be approved totalling \$13,500:

1. Autism Wairarapa Charitable Trust: \$7,200
2. Community Budgeting Trust Wairarapa: \$6,300

MOVED: Bex Johnson / SECONDED: Tom Hullena / APPROVED

## 10. CLOSE MEETING.

### 10.1 Next meeting date.

**Next meeting:** MTLT (Open) - 14 Jun 2021, 3:30 pm

**Meeting closed at 4.35pm.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_