

MINUTES (in Review)

MTLT (OPEN)



Name:	Masterton Trust Lands Trust
Date:	Monday, 1 March 2021
Time:	3:30 pm to 4:45 pm
Location:	MTLT Board Room, 189 Queen Street, Masterton
Board Members:	Leanne Southey (Chair), Christine Brewster, John Bunny, Gary Caffell, Tom Hullena, Bex Johnson, Frazer Mailman
Attendees:	Andrew Croskery (GM), Stephanie Rix (Secretary)
Apologies:	Sandy Ryan

1. MEETING OPENING.

1.1 Apologies.



Resolution:

That the apology from Sandy Ryan be accepted.

Decision Date:	1 Mar 2021
Mover:	Christine Brewster
Seconder:	Bex Johnson
Outcome:	Approved

1.2 Late items.

The Chair asked Trustees to advise any late items they wish to be considered.

None advised.

1.3 Declaration of interest.

The Chair asked Trustees present to declare any agenda items in the Open meeting in which they may have either a financial conflict of interest or the appearance of possible bias, and acknowledge the receipt of the Register of Interests included with the board pack.

None advised.

2. MINUTES OF PREVIOUS MEETING.

2.1 Minutes of meeting held 26th January 2021.

MTLT (Open) 26 Jan 2021, the minutes were confirmed as presented.



Resolution:

That the minutes of the meeting held 26th January 2021 be confirmed as a true and correct record.

Decision Date: 1 Mar 2021
Mover: Bex Johnson
Seconder: Gary Caffell
Outcome: Approved

2.2 Matters arising.

No matters arising.

3. USE OF SEAL.

3.1 Approval of affixing of the common seal.



Resolution:

That the affixing of the common seal by Trustees/General Manager to the following be approved:

- QUE276 - Hell Pizza - Deed of Assignment of Lease
- QUE360 - UCOL - Deed of Lease
- DIX162 - Mills Bros Ltd - Deed of Lease
- CHA203 - Farmlands - Deed of Variation of Lease

Decision Date: 1 Mar 2021
Mover: Tom Hullena
Seconder: John Bunny
Outcome: Approved

4. FINANCE.

4.1 Financial reports as at 31st January 2021.

The following financial reports were received:

- Profit and loss statement - year to date 31st January 2021.
- Balance sheet - as at 31st January 2021.

5. CORRESPONDENCE.

5.1 William McMillan.

Trustees received with interest the email from William McMillan thanking the Trust for the financial support he received while at Wairarapa College and outlining his subsequent successful career.

6. LAND EXCHANGE OF TRUST PROPERTY.

6.1 Special resolution.



Special resolution:

To exchange an equivalent area of land at 203 Ngaumutawa Road Masterton with the adjoining owner at 183 Ngaumutawa Road Masterton in order to provide better utility of both sites.

Decision Date: 1 Mar 2021
Mover: Leanne Southey
Seconder: Christine Brewster
Outcome: Approved

7. LATE ITEMS.

7.1 Late items as advised from 1.2 above.

No late items.

8. GENERAL BUSINESS.

8.1 General business.

No general business.

9. MOVE INTO COMMITTEE.

9.1 The Chair to move that the meeting moves into committee.



Resolution:

That the public be excluded from the following parts of the proceedings of this meeting, namely:

Finance items, Grant requests, Property items, Staff matters.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of the resolution
Property items	Commercial sensitivity	7(2)(b)(11)
Finance items	Commercial privacy	7(2)(b)(11)
Grant requests	Privacy	7(2)(a)
Staff matters	Privacy	7(2)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

Decision Date: 1 Mar 2021

Mover: Leanne Southey
Seconder: Gary Caffell
Outcome: Approved

The meeting moved into Committee at 3.35pm.

Open meeting resumed at 4.40pm.

10. ITEMS TRANSFERRED FROM IN-COMMITTEE.

10.1 Items transferred from In-Committee.

a) Tenant apprentice scholarship:

That a tenant apprentice scholarship be approved to Sarah Mail, Vivo Hair Salon, for the amount of up to \$1,000 for costs associated with her apprenticeship training.

Moved: Christine Brewster

Seconded: Bex Johnson

APPROVED

b) Alan MacDiarmid scholarship:

That a third and final scholarship payment of \$1,000 be released to Abigail Murcott.

Moved: Christine Brewster

Seconded: Bex Johnson

APPROVED

c) Wairarapa Secondary School Principals Association - 2019 sector leader grant for Karen Young seminar:

That the grant funding can be carried over for use in the 2021/22 financial year, subject to an alternative but similar purpose being found so that the grant funds can be utilised as soon as possible.

Moved: Frazer Mailman

Seconded: Tom Hullena

APPROVED

d) Whakaoriori Wellbeing Project:

That a grant of \$29,568.59 (\$25,711.82 + GST) be approved to St Patrick's School and Chanel College for the "Zones of Regulation" programme.

Moved: Christine Brewster

Seconded: Tom Hullena

APPROVED

e) POL111 - Trustee Expenses Policy:

That the Trustee Expenses policy be approved.

Moved: Frazer Mailman

Seconded: Gary Caffell

APPROVED

f) POL1001 - Domestic Violence Leave Policy:

That the Domestic Violence Leave Policy be approved.

Moved: Tom Hullena

Seconded: Frazer Mailman

APPROVED

11. CLOSE MEETING.

11.1 Next meeting date.

Next meeting: MTLT (Open) - 29 Mar 2021, 3:30 pm

Meeting closed at 4.45pm.

Signature: _____

Date: _____