

**MASTERTON TRUST LANDS TRUST**  
**MINUTES OF A MEETING OF TRUSTEES**

Held in the Trust Board Room, 189 Queen Street, Masterton

**Monday 30<sup>th</sup> September 2019**  
**OPEN MEETING**

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**Meeting commenced:** 4.00pm

**Present:** L Southey (Chair), K Taucher, C Brewster, F Mailman, S Ryan, R Long.  
 A Croskery (General Manager - GM), S Rix (Secretary).  
 M McKenzie (Education Consultant).

**1. MEETING OPENING**

**a. Apologies.**

J Bunny.  
 B Johnson.

**b. Late items.**

*Trustees to advise of any late items they wish to be considered.*  
 No late items.

**c. Declaration of interest.**

*The Chair asked Trustees present to declare any agenda items in the Open Meeting in which they may have either a financial conflict of interest or the appearance of possible bias and acknowledge the receipt of the record of interest with the board pack.*  
 None advised.

**2. MINUTES OF PREVIOUS MEETING**

**a. Minutes of meeting held 29<sup>th</sup> July 2019.**

Resolution:

That the minutes of meeting held 29<sup>th</sup> July 2019 be approved as a true and correct record.

**K Taucher / F Mailman**  
**APPROVED**

**b. Matters arising.**

F Mailman advised that the tenant apprentice scholarship recipients all very much appreciated receiving the scholarship.

**3. LATE ITEMS**

No late items.

**4. USE OF SEAL**

Resolution:

The affixing of the common seal by the Chair and General Manager to the following, be approved:

- QUE372 – The Warehouse Ltd – Deed recording rent review
- QUE136 – Pharmacy Solutions Ltd – Deed of renewal of lease
- QUE410 – Vodafone NZ Ltd – Telecommunciation lease
- QUE408 – Mico NZ Ltd – Deed of renewal of lease

**C Brewster / R Long**  
**APPROVED**

## 5. FINANCE

The Balance Sheet and Profit & Loss Statement as at 31<sup>st</sup> August 2019 were noted.

## 6. BEQUESTS

### a. Bequest received from E I Stephens Estate.

It was agreed the funds (\$27,645.67) should be tagged for the use requested by the Estate, i.e. *“for the completion, carrying on or the furtherance of any cultural purposes of the said trust having particular reference to art or a folk museum”*.

### b. Bound copies of Otago Witness.

It was agreed to offer these to the Wairarapa Archive (or the Otago Archive if not wanted locally).

## 7. GENERAL BUSINESS

No general business.

## 8. The Chair to move that the meeting moves into Committee.

*That the public be excluded from –*

The following parts of the proceedings of this meeting, namely, -

*Finance items, Grant requests, Property items, Staff matters:*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of its resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Property items                                  | Commercial sensitivity  | 7(2)(b)(11)  |
| Finance items                                   | Commercial privacy  | 7(2)(b)(11)  |
| Grant requests                                  | Privacy   | 7(2)(a)  |
| Staff matters                                   | Privacy   | 7(2)(a)  |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act.

*L Southey / C Brewster*  
**APPROVED**

**Meeting moved into Committee: 4.05pm**

**Open meeting resumed: 5.15pm**

## 8. ITEMS TRANSFERRED FROM IN COMMITTEE

Items released to Open meeting:

### a. Grant applications 2019/20.

*Resolution:*

That the following grants be approved:

| Applicant                     | Project   | Category         | Grant Approved |
|-------------------------------|---|------------------|----------------|
| Masterton Principals' Cluster | House of Science Kits                                 | Special Projects | \$10,000       |
| Masterton Principals' Cluster | Primary Schools Photography Competition               | School Events    | \$1,000        |
| Masterton Principals' Cluster | Connect, Inspire, Learn – Student-Led Conference 2019 | School Events    | \$1,000        |

*C Brewster / B Johnson*  
**APPROVED**

**b. Concessional rent grant.****Resolution:**

That the application received from the Masterton Judo & Ju Jitsu Academy to lease the ex Scout Hall (203 Ngaumutawa Road) on a concessional rental basis be approved. The concessional rent grant for the six month period 1/10/2019 to 31/3/2020 equates to \$2,600.

***L Southey / C Brewster***  
***APPROVED***

**Meeting closed: 5.20pm**

**CHAIR:** .....

**DATE:** **30<sup>th</sup> September 2019**